

JOB DESCRIPTION

Title: Director of Family Ministries and Worship

Reports to: Pastor

Purpose: To provide leadership for Bible teaching, Christian discipleship, and age graded ministries, with a particular focus on families, youth, and children. To provide leadership for the worship and music ministries of the church. To assist the pastor and other staff in the overall ministry of the church.

Type of Position: Professional position, full-time

Salary Range: Compensation and Benefits package to be determined upon call by the church

DESCRIPTION OF WORK:

As a leader in Bible teaching, discipleship, and spiritual formation

1. Assume the responsibility of working with church staff and members to plan, develop, coordinate, and implement an effective ministry to children, youth, young adults, and all family groups. This will include Bible teaching, along with regular and special events, to provide and facilitate spiritual growth for all ages.
2. Coordinate the planning, conducting, and promotion of the Bible teaching ministry of the church, including Sunday School and other small group ministries. Work with church staff and lay leadership to assist and/or direct other spiritual formation opportunities.
3. Assist as needed with the mission, outreach, and evangelism efforts of the church.
4. Assist the Volunteer Enlistment Team in securing volunteers for the various ministries of the church. Work with ministry volunteers to help provide training and motivation.
5. Stay informed on materials, resources, and strategies that can be utilized in conducting ministry responsibilities. Assist as a staff resource person to church teams and organizations.

As a Worship and Music Leader

1. Be responsible for the overall music ministry of the church and assist with worship planning, preparation, and conducting of all church services. Promote a music ministry that will help provide for inspiring and spiritually uplifting worship experiences.
2. Work with various church choirs, ensembles, and praise teams to promote a growing program of congregational and choral music that encompasses a variety of music and worship styles.
3. Demonstrate interest, skill, and flexibility in working with a variety of worship styles and formats, including traditional, Christian contemporary and culturally relevant patterns of worship.
4. Ensure that all administrative duties related to the worship and music ministries are carried out in a timely and effective manner.

General Responsibilities

1. Meet regularly with the Pastor to coordinate family and worship ministries with the total ministry of the church.
2. Attend, as schedule allows, the various church-wide services, events, and functions in order to support the overall ministry of the church.
3. Assist in the pastoral care and hospital visitation ministries.
4. Attend church council and deacon meetings.
5. Live an exemplary Christian life and engage in conduct that honors Christ and the church.
6. Perform other duties as assigned. This may include leading worship when the senior pastor is absent.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Ability to work closely with the pastor, staff, and congregation in a cooperative spirit
- Strong communication and interpersonal skills
- Ability to effectively work with different age groups
- Resourceful in developing solutions to problems relating to area of responsibility

TRAINING AND EXPERIENCE:

- College and/or Seminary training with an appropriate degree. Prior church staff and music experience is a plus.